

Clarification against pre-bid queries for “Empanelment of event management agencies” with reference to Expression of Interest, Notice No. 3837 dtd 30.12.2018 of OSAM Board

Sl. No.	EOI Document Reference	Content of EOI requesting Clarification	Points of Clarification	Clarification
1.	Page No. 7, Clause 4 (Sub clause 4.1, d (i))	The Agency must have experienced professionals (On Payroll) in the area of “Event Management”. It must have adequate human and logistic resource to meet the Requirements, and must be equipped to liaison extensively and independently. The details of professionals (On Payroll) shall be provided in the format at Annexure 2 .	Clarification on what type of details of professional needs to be provided in prescribed format.	It was clarified that the detailed CV/profile of the Key employee’s needs to be provided in the technical proposal.
2.	Page No. 6, Annexure 6	Undertaking by Applicant	Clarification on the litigation relating to work of the applicant	It was advised to the bidders to tick the relevant response in the form and submit the signed copy of the form along with the technical proposal.
3.	Page No. 8, Clause 4 (sub clause 4.3, a and b)	The applicants need to submit Auditor’s certificate on Turnover and Profit for the last 3 years in the format given in Annexure-4 along with the Audited Annual Accounts for last three financial years.	Clarification on submission of the annual account statements of the firm.	It was clarified that the bidder can provide a CA certificate on the annual turnover and income of the bidder. However it was recommended to bidders to submit the audited account statements like balance sheet and income statements shall be submitted along with the technical proposal.

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4.	Page No. 7, Clause 4 (Sub Clause 4.1,a)	The Agency should be a Company or firms registered under the Companies Act or an equivalent law outside India, Partnership Firm registered under The Indian Partnership Act or an equivalent law outside India or a registered proprietary firm in India or outside.	Clarification on whether the firm has to be Odisha based or it can be from any part of the country.	It was clarified that the firm or agency can be from any part of the country.

Sd/-
Member Secretary
OSAM Board, Bhubaneswar